

## ***Contributor Guidelines for BIODIVERS***

### **GUIDE FOR CONTRIBUTOR**

BIODIVERS is a scientific publication of the Southeast Asian Ministers of Education Organization (SEAMEO) Southeast Asian Regional Center for Tropical Biology (BIOTROP) magazine is designed as a popular scientific media publication to raise the latest issues according to the scope related to Tropical Biodiversity Mountain to Ocean (MOTO). Thus, this magazine will also become a media for promotion and publication of the research results, capacity building for SEAMEO BIOTROP and foreign writers. The scope of the article in BIODIVERS has divided into 3 groups, consisting of (1) Ecosystem Restoration and Conservation, (2) Sustainable Use Biodiversity, Bioenergy, Biotechnology, Food Security, and (3) Resilience in the face of global climate change.

Articles published in BIODIVERS are reporting results of research, short communication in which advances in knowledge of significance were briefly announced, and reviews on specific topics. All articles submitted for publication in BIODIVERS are evaluated by subject matter experts and go through editorial revision.

### **ARTICLE SUBMISSION**

We invite academics, researchers, and practitioners to submit popular scientific articles to BIODIVERS SEAMEO BIOTROP Magazine. The Articles can be sent to email **biodivers@seameo.biotrop.id** in Microsoft word format. The article is typed 1 spaced on A4 paper, Times New Roman font 10. The main article consists of 1500-2500 words, while the supporting articles consist of 1500 words.

Submission of an article is taken to imply that it has not been submitted to other media and that, if accepted, will not be published elsewhere. All articles submitted for publication in BIODIVERS are evaluated by subject matter experts and go through editorial revision. BIODIVERS uses anonymous reviewing, in which the identities of contributors and reviewers are kept confidential. All forms of plagiarism will be processed in accordance with the provisions of the legislation and are at the contributor's risk.

## PREPARATION

### Overview of BIODIVERS Article

Article submitted to BIODIVERS must consist of: (1) key issues at multiple scales (eg, national and international) (2) problem solving (eg contribution of indicators, methods, tools/instruments, actions) (3) key outcomes or potential benefits (e.g., available tools, data, maps, simulations, prototypes)

### Title

The title should:

- provide the title of the article, maximum of 14 words
- list the full names, institutional addresses, email addresses, and contact numbers for all contributors
- indicate the corresponding contributor
- indicate a running title

### Structure for the institutional address of contributors:

for university:

name of department/study program, name of faculty, name of the university, city with postal code country

for institution:

name of center/division/laboratory, name of institution, city with postal code country

### References

References cited in the text should be presented according to the APA style (*American Psychological Association*). The list of References should be given at the end of the paper. **The references cited from journals should be within the past ten years.**

### Preparing illustrations and figures

Illustrations should be embedded in the text file for clarity purposes. However, we also require contributors to submit separate JPEG files of the illustrations and figures with a minimum size of 3 MB as a supplementary file.

**The graph should not contain gridlines.**

**All figures and tables should be embedded in the text, not being placed after the references section.**

### **Figure legends**

The legends should be included in the main article text file at the end of the document, rather than being a part of the figure file. For each figure, the following information should be provided: Figure number (in sequence, using Arabic numerals - i.e. Figure 1, 2, 3 etc.); short title of figure (maximum 15 words); detailed legend, up to 300 words.